

Framsden Village Hall Management Committee

Agenda

12th December 2022 – 7:30pm Framsden Village Hall

1. Update on previous actions
 - 1.1. Fire alarm testing
 - 1.2. Lean-to clearance
 - 1.3. Window & gutter cleaning
 - 1.4. Tree branch cutting over VH
 - 1.5. Fence & tree stakes
 - 1.6. Annual inspection & maintenance list schedule
 - 1.7. Key code changes
2. Open public forum
3. VH suggestions submission
4. Grounds update, to include tree works quotes
5. H&S update
 - 5.1. Hire update, to include actions from PC re VH hire periods & signage
6. VHMC web pages development
7. Maintenance update and works required, to include:
 - 7.1. Lean-to concrete floor and racking system proposal
 - 7.2. Electrical contract update
 - 7.3. Ordering, quotation and payment protocols
8. Review of 5 year plan and projects, including major updates & funding requirement, to include:
 - 8.1. Application to Suffolk Prohelp (Coordinated by Suffolk Community Action Suffolk)
 - 8.2. Village hall energy survey and grants availability
9. Minor expenditures
10. Resourcing and sustainability of VHMC
11. Discussion points arising
12. Actions & close