

**FRAMSDEN PARISH COUNCIL**

**Minutes of the Parish Council meeting held on  
Friday 13<sup>th</sup> September 2019 in the Village Hall at  
7.30pm**

Clerk to the Parish Council: Mr Steven Barron  
Telephone 07719 176917 Email: Framsdens.pc@gmail.com  
Website: www.framsdens.onesuffolk.net

Present: Chair: Nicola Whitmore (NW), Glenn Buckingham (GB), Claire Macaulay (CM), Adam Eaton (AE) and Debra Pearce (DP)  
In attendance: SCCllr Matthew Hicks (MH) and four members of the public.  
Apologies: DCllr Suzie Morley (SM), Nigel Hutchinson (NH) and James Young (JY)

References: FF – Framsdens Fund Raisers, PC – Parish Council, VH – Village Hall, PCC - Parochial Church Council, FPG – Framsdens Pub Group, MSDC - Mid Suffolk District Council, SNT - Safer Neighbourhood Team

**FPC01/0919 Opening**

Chair welcomed all and acknowledged the apologies of JY, DCllr SM and NH.

**FPC02/0919 Public Participation**

A member of the public requested comment on agenda items 13b and 14c which was granted by the chair plus thanks were given to the Clerk for arranging the VH vents repair. A member of the public wished to point out the poor responses from MSDC in regards to missed bin collections. Clerk would contact MSDC as several residents had similar experiences.

**FPC03/0919 District Councillor's Report**

DCllr SM was not present. Written report had been circulated and posted on the FPC website.

**FPC04/0919 County Councillor's Report**

MH agreed to comment on agenda item 16a and this is minuted under that item.

MH reported on the Ipswich Northern Route Public Consultation and pointed out that a swift decision was preferred by December latest, barring a general election, which might delay this. He had also forwarded on the fast broadband question received from one of the councillors.

MH had submitted a report for September which is available on FPC website.

**FPC05/0919 Approve Minutes of meeting held on 12<sup>th</sup> July 2019 as a true record of the meeting**

The minutes were approved by the council and signed by the Chair.

**FPC06/0919 Receive Declarations of Interest and consider any received Applications for Dispensation: None**

8<sup>th</sup> November 2019



- FPC07/0919 **Clerk's Update regarding matters arising from the last minutes.**
- The request for possible utilisation of FPC website by FF was withdrawn.
  - Version 1.3 of Parish Plan has been published on the FPC web site.

FPC08/0919 **Planning Applications and Appeals-**

- a) **For discussion and decision** – None
- b) **Awaiting decision from MSDC** – None
- c) **Decisions made by MSDC** –

- DC/19/03142 Potash Farm Ashfield Road Framsdén (DOC). – **Granted.**
- DC/19/02888 Church Cottage Church Row Framsdén – **Granted.**
- DC/19/03471 Church farm Birds Lane Framsdén (LBC) – **Granted.**

**Appeal AP/19/00053 Southwood Farm Otley Road Framsdén against DC/18/04819: Dismissed**

FPC09/0919 **Babergh and Mid Suffolk Joint Local Plan Consultation**  
Councillors had no comments on the hard copy referred to at the meeting. The closing date for the consultation is 30<sup>th</sup> September 2019. Further scrutiny of the online plan would need comments before that date.

FPC10/0919 **Land at Tollgate Corner –**

No further updates from MSDC, but contact is now re-established, so an update is expected soon.

FPC11/0919 **FPC Policy Reviews –** To approve and adopt a draft FPC Expenses Policy.

**After discussion it was proposed and agreed that FPC should approve and adopt the previously circulated draft FPC Expenses Policy.**

FPC12/0919 **To agree a date of FPC AGM 2020 –** (Due to Bank Holiday clash date) – **Council agreed Friday 15th May 2020.**

FPC13/0919 **Village Hall Lease Agreement –**

a) The Diocese had met with Parish Council reps on Monday 2<sup>nd</sup> September. The notes had been circulated and were given an overview by the chair.

b) A key question was that of ground rent. Under the current lease it is £10 per annum and still has nine years to run (2028). Any agreed increase in ground rent would become effective when the new lease replaces the old lease (to be scrapped ASAP) and run until 2063. Thus, eight or nine years of additional increased ground rent under the old plus new 35-year lease (9 + 35 + 2019 = 2063). Any increase would need to be annually budgeted for and would likely mean an increase in precept.

**Council agreed, that once they had heard back from the Diocese with comparable examples of ground rent, FPC could consider offering the figure of £120 per annum, as suggested at the September meeting with the Diocese. This amount would be further justified as the new**

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**lease would require the extra ground rent during the next eight or nine years, rather than the existing £10.**

**FPC14/0919 Village Hall Matters -**

**a) Provision of an outside light in the car park**

Clerk reported that a second quote from a different supplier was being sought. PAT testing may not be included. SM was away currently and a Locality Budget request had not yet been submitted to her. **Council agreed to proceed as planned, pending the second quote.**

**b) Ongoing maintenance**

Chair reported that possible damp and flaking ceiling paint had been observed in the ladies toilet: Clerk would log this and investigate. Clerk reported that of the floor splintering, a faulty light, a trip hazard on the floor, roof vents which were not working and the North side panic bar replacement had all been done.

**c) Garden memorial tree options and costs**

**Council agreed expenditure of £90 for a vintage apple tree and pollinators. A member of the public asked about removal of redcurrant bushes which was agreed. The question was also raised about consideration of tree seats provisioning which would be an agenda item for November.**

**d) Redundant chairs**

**Council agreed for a sign to be posted on the FPC noticeboard advertising the scrap chairs availability for a small donation.**

**FPC15/0919 Play Area -**

a) Play Area Lease Renewal – Consider Lease received from HHE  
**Council agreed to accept the content of the draft lease and proceed.**

b) Working Party update -

CM reported that a member of the public (part of the advisory committee) was preparing a consultation paper. They had met with Brandeston PC and gained useful feedback and a historical questionnaire. The next step was to put together a Framsdon Village Questionnaire.

**FPC16/0919 Footpaths and Highways -**

a) A1120 Road Safety Concerns – MH gave a verbal report which included potential costs of speed limit reduction and the criteria which needed to be met. **He had agreed to commission a speed survey on the A1120 at a cost of £1k. FPC and residents would liaise with MH on the preferred location of the survey.**

b) Ashfield FP 13 Bridge – Work has still not started and an update was still pending from SCC. Council raised concern about the possible costs so far including the temporary fencing.

**FPC17/0919 Village Bus Shelters -**

**Council agreed that they were now happy with the condition of the Chapel Hill shelter after vegetation removal.**

**FPC18/0919 Correspondence -**

Chair reported that several queries which had been received. **As a result, the following items were agreed for the November meeting. Various requests about facilities in the VH from FF; protecting the verge by the roadside of the VH; request from PCC regarding a fence on the west side of the churchyard and consideration of a SID (Speed Indicator Device).**

**FPC19/0919 Finance**

- a) **Unity Trust Bank Update:** Balance on 11th September was £27,705.14p
- b) **Clerk's Finance report:** The cash book spreadsheet and an emailed overview report had been circulated prior to the meeting. Council agreed this was in order. Clerk reported that the annual precept had been fully paid to FPC and total income was £10,923. Spending prior to the meeting had been £3095.27 so far this year, plus around £1.3k of payments to be approved below making approx. £4.3k.
- c) **Petty Cash Payments Report –**  
Total Petty Cash spend since May meeting was **£0.00**

**Authorise the following payments: (Inc VAT if Applicable)**

a) Administration July	£298.22
b) Administration August	£298.42
c) Annual bin emptying charge MSDC	£192.00
d) MSDC Parish Election charges	£104.78
e) VH fire exit panic bars purchase	£103.79
f) VH Electricity bill September	£59.23
g) VH repairs and panic bar installation	£215.00

**Council agreed to approve all the above payments.**

FPC20/0919 **Matters to be brought to the attention of the Parish Council – None**

**Meeting closed at 8:40pm**

8<sup>th</sup> November 2019

