

FRAMSDEN PARISH COUNCIL

Minutes of the Parish Council meeting held on Friday 13th March 2020 in the Village Hall at 7.30pm

Clerk to the Parish Council: Mr Steven Barron
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Present: Chair: Nicola Whitmore (NW), Glenn Buckingham (GB), Adam Eaton (AE), Nigel Hutchinson (NH), Claire Macaulay and Debra Pearce (DP).

In attendance: Nine members of the public.

Apologies: James Young (JY) and SCCllr Matthew Hicks (MH).

References: FF – Framsdens Fund Raisers, PC – Parish Council, VH – Village Hall, PCC – Parochial Church Council, FPG – Framsdens Pub Group, MSDC – Mid Suffolk District Council, SNT – Safer Neighbourhood Team, CAS – Community Action Suffolk, VHMC – Village Hall Management Committee
UPN – Uk Power Networks

FPC01/0320 Opening

Chair welcomed all to the meeting.

FPC02/0320 Public Participation

A member of the public asked to speak about A1120 (item 14a) and made a particular point about UPN having to close the A1120 to carry out recent repairs as it was too dangerous a road for traffic control in a 60mph limit. The member of the public would seek written evidence from UPN and advise FPC. This was echoed by another member of the public present.

A member of the public asked to comment items 11c and 11d and also offered congratulations to the Chair on the end in sight progress with the new VH lease. It was asked why Coronavirus was not an agenda item. A member of the public asked why an FPG item was not on the agenda and reported some details of a recent planning application for change of use for The Dobermann Inn. Chair stated that the planning application would require a separate FPC meeting as the receipt from MSDC was legally too late for this meeting.

FPC03/0320 District Councillor's Report

DCllr SM not present. It was noted that the Locality Budget grant for the VH outside light had still not been received or confirmed. **Clerk would chase again.**

FPC04/0320 County Councillor's Report

SCCllr MH not present.

FPC05/0320 Approve Minutes of meeting held on 10th January 2020 as a true record of the meeting

The minutes were approved by the council and signed by the chair.



FPC06/0320 **Receive Declarations of Interest and consider any received Applications for Dispensation – CM, GB and AE are members of FPG.**

FPC07/0320 **Clerk's Update regarding matters arising from the last minutes.**

- Signage at the Play Area and VH had been fitted.
- Tree labels in the VH garden had been obtained, configured and fitted by a local volunteer who also made a financial contribution to their cost.

FPC08/0320 **Planning Applications –**

- a) **For discussion and decision** – None
- b) **Awaiting decision from MSDC** – DC/20/00567 - Flindor Cottage, The Street, Framsdén (LBC)
- c) **Decisions made by MSDC** – DC/19/05644 - The Lodge Ashfield Road Framsdén had been permitted.

Other Planning Matters- Condition of Grade II Listed Building, The Dobermann Inn, The Street, Framsdén – A formal Planning Enforcement case had been raised with MSDC who had passed this on to Heritage team, who had asked for images, which had been supplied and passed on accordingly. An update was pending next week.

Planning Application DC/20/01048 had been received with a response date deadline of 31st March. Councillors consulted their diaries and agreed to hold an **Extraordinary FPC meeting on 19th March with this as an agenda item.**

FPC09/0320 **Land at Tollgate Corner –**

MSDC had responded to an email sent by the Clerk and stated that they thanked FPC for the useful information, however they were unable to authorise FPC to take action to remove the fence. MSDC Property Team are investigating possession issues further and FPC would be updated as this progressed.

FPC10/0320 **Village Hall Lease Agreement –**

- a) **To agree the draft lease –** Chair asked council to defer this item to the 19th March meeting, agreed by Council.

FPC11/0320 **Village Hall Matters –**

- a) **Memorial plaque VH garden – To agree expenditure –**
Council agreed they were happy with the suggested wording received and agreed £25.00p maximum expenditure.
- b) **Consideration of projector mounting request – No movement yet.**
- c) **Consideration of tree seats provisioning –** Since the last meeting, FF had declined funding for this. It was agreed that FPC would not provide funding. The member of the public was requested to seek funding elsewhere if they wished and as such, this would remain an agenda item for May.



- d) **Consideration of the purchase of new shrubs in the garden – A costing document received indicated that the preferred choice of shrub would cost £25.90p. This expenditure was agreed.**

FPC12/0320 Play Area -

- a) Working Party update – CM reported that thirteen responses to the survey had been received. Likes included the basketball hoop and the goals. The common theme seemed to be “renovate what we already have”. It was considered that enough ideas and information had been received to move on to producing a proposal. **Council agreed to the production of a proposal.**

FPC13/0320 Parish Tree Wardens -

- a) To confirm Tree Warden appointments – A local resident was re-confirmed as a Parish Tree Warden and CM was also confirmed as a Parish Tree Warden. **Full details will be on the FPC website.**
- b) To provide feedback on a pilot Parish Council Survey document. – The local Tree Warden was permitted to address Council and ask for feedback on a produced pilot PC survey around Ash Dieback. Councillors gave feedback by answering questions put.

FPC14/0320 Footpaths and Highways -

- a) A1120 Road Safety Update – MH had emailed a response to FPC. MH now had the speed data for the A1120 and he had discussed our request with his SCC Highways Manager. The figures obtained did raise a degree of concern. On this basis he suggested that a full report is now drafted and the cost of the Report will be £500, which MH will fund. **Council confirmed that they were happy to proceed.** Chair informed the meeting that as of April 2020, restricted parking outside Helmingham School would be enforceable by MSDC. Also reported was the local grass cutting schedule by SCC Highways which stated cuts as follows: A1120, 4th May and 20th July, plus B1077 18th May.

FPC15/0320 Consideration of the Provisioning of a Speed Indicator Device

- a) To consider B1077 30mph zone suitability for SID post siting - Clerk still had not received a satisfactory decision from SCC Highways via Suffolk Road Safe on the practicality of site posting on the B1077 on Mill Hill. **Clerk would continue to chase this.**

FPC16/0320 Correspondence –

An email had been received from a member of the public questioning the VH lighting levels, particularly in relation to table tennis use. **It was agreed that this would be an agenda item for May.**

FPC17/0320 Finance

- a) **Unity Trust Bank Update:** Balance on 12th March was £23,859.55p
- b) **Clerk’s Finance report:** The cash book spreadsheet and an emailed overview report had been circulated prior to the meeting. Council agreed this was in order.



c) Petty Cash Payments Report –
Total Petty Cash spend since May meeting **£0.00**

Authorise the following payments: (Inc VAT if Applicable)

a) Administration January	£298.22
b) Administration February	£298.42
c) Annual VH garden and site maintenance	£50.00
d) VH water heater pressure relief valve replacement	£75.00
e) VH garden plant labels	£30.00
f) Replacement Signage VH and Play Area fitting	£25.00
g) VH Annual Insurance	£313.32
h) Annual SWT subs (from June 2019)	£38.00
i) VH Cleaning Q4	£66.68
j) CAS VHMC Model document	£42.00
k) Suffolk Preservation Society subs renewal	£30.00

Council agreed to approve all the above payments.

FPC18/0320 Clerk resignation and FPC way forward – Chair reported that draft forms for job description, application and advertising had been produced by the Clerk based on previous ones used. Chair suggested that once these were updated, they would be circulated to Councillors. Main registration of the vacancy would be with SALC, with further advertising on public noticeboards at Otley, Framlingham and Debenham. FF and FPC email lists could also be utilised as well as FPC website.

FPC19/0320 Matters to be brought to the attention of the Parish Council – NH raised concerns about the pockets of poor broadband within the Parish and the apparent failure of the process to progress this. It was agreed that "A strategy to address broadband issues within the Parish" would be an agenda item for May.

Meeting closed at 8:35pm



15.5.20