

**FRAMSDEN PARISH COUNCIL**

**Minutes of the Parish Council meeting held on  
Friday 10<sup>th</sup> January 2020 in the Village Hall at  
7.30pm**

Clerk to the Parish Council: Mr Steven Barron  
Telephone 07719 176917 Email: Framsdens.pc@gmail.com  
Website: www.framsdens.onesuffolk.net

Present: Chair: Nicola Whitmore (NW), Glenn Buckingham (GB), Adam Eaton (AE) and Debra Pearce (DP).

In attendance: SCCllr Matthew Hicks (MH), DCllr Suzie Morley (SM) and three members of the public.

Apologies: Claire Macaulay (CM), Nigel Hutchinson (NH) and James Young (JY) and chair informed the meeting of the birth of a baby girl the day before the meeting for JY and his family.

References: FF – Framsdens Fund Raisers, PC – Parish Council, VH – Village Hall, PCC – Parochial Church Council, FPG – Framsdens Pub Group, MSDC – Mid Suffolk District Council, SNT – Safer Neighbourhood Team, CAS – Community Action Suffolk, VHMC – Village Hall Management Committee

**FPC01/0120 Opening**

Chair welcomed all to the meeting.

**FPC02/0120 Public Participation**

A member of the public asked to comment items 11a and 11b.

**FPC03/0120 District Councillor's Report**

DCllr SM gave a verbal report which included budget 2020/21 and 1.66% increase in MSDC council tax share adding £2.76 to the bill of a Band D property. Also, Council Tax fraud clampdown, Needham Lake Visitor Centre, more than £791k boost for communities and a New recycling wrap up. Full report on FPC website. She reported that the £362 Locality Budget application by FPC was progressing. Some residents had not received replies to emails sent to SM about missed bins and the held email address would be verified by FPC. SM advised to use the website promptly to report missed collections.

**FPC04/0120 County Councillor's Report**

MH gave a verbal report which included Suffolk Fire and Rescue Service rated "Good" in Government inspection, New Special Educational Needs and Disability (SEND) provision identified – ready to offer 168 additional spaces and David Waters, who was jailed for 2 years and 8 months for misleading vulnerable customers. Full report on FPC web site. MH also reported that a likely 2% increase in Council Tax for 2020-21 would be in the SCC budget. Councillors informed MH of their disappointment about the Ashfield FP 13 bridge repair which had taken over three years. MH also responded to questions about the "stall" of the Climate Emergency during the General Election campaign period which MH explained was councillors only who were



affected, not officers working in that area. He reported that a SCC Ipswich Northern Bypass Paper would be released on 20<sup>th</sup> January and considered by SCC cabinet on 29<sup>th</sup> January.

**FPC05/0120 Approve Minutes of meeting held on 8<sup>th</sup> November 2019 as a true record of the meeting**

The minutes were approved by the council and signed by the chair.

**FPC06/0120 Receive Declarations of Interest and consider any received Applications for Dispensation - None**

**FPC07/0120 Clerk's Update regarding matters arising from the last minutes.**

- Ashfield FP 13 Bridge had been repaired and was now open.
- Redundant VH chairs had been taken in by a scrap metal dealer.
- Replacement signage of "No Dogs" in the Play Area and "Fire Exit Keep Clear" outside the VH had been purchased and fitting was pending.

**FPC08/0120 Planning Applications -**

- a) **For discussion and decision** - DC/19/05644 The Lodge Ashfield Road Framsdan - It was agreed that there were no objections.
- b) **Awaiting decision from MSDC** - None
- c) **Decisions made by MSDC** - DC/19/04772 Church Farm Birds Lane Framsdan Discharge of Conditions Application for DC/19/03471 - Condition 3 (Window Details) had been permitted.

**Condition of Grade II Listed Building, The Dobermann Inn, The Street, Framsdan -**

**After discussion about resident's raised concerns, it was agreed that council should apply to MSDC Planning Enforcement Team to have the building assessed due to its poor and deteriorating condition. Specifically, thatched roof failing at the rear, a wall crumbling at the rear, it's general condition in regard to rot etc and the fact that it has been mainly unoccupied for over three years.**

**FPC09/0120 Land at Tollgate Corner -**

SM had reported earlier in the meeting that a date was set as Monday 13<sup>th</sup> for a meeting with the Asset Team. Update would follow.

**FPC10/0120 Village Hall Lease Agreement -**

- a) **Ground Rent Update - Council agreed to accept the annual amount of £120.00p**
- b) **Village Hall Lease Model - Council agreed to proceed with the proposed drafting lease from the Diocese Solicitor and consider pursuing a VHM Charitable Trust lease modification once the new lease was signed up.**

**FPC11/0120 Village Hall Matters -**

- a) **Ongoing maintenance**

A member of the public requested that a purchase of new shrubs be considered by the Council. **This would be an agenda item for March.** When asked by a member of the public, Clerk reported that boxing of grass cuttings at the VH had been scoped in for the 2020-21 quote from the supplier, which FPC will consider once received. **A member of the public asked council to consider procurement of tree labels, and expenditure was agreed of £30.00p.**

**b) Consideration of tree seats provisioning**

A detailed report had been sent to FPC prior to the meeting by a member of the public. This was discussed and options considered. **It was agreed by council that a tree seat was a good idea in principle but there were concerns about the high cost and funding challenges. It was agreed that the member of the public would approach FF to ask for consideration of funding provisioning.**

**FPC12/0120 Play Area -**

a) Working Party update – CM was not present, but an email received from a member of FF reported that the feedback from an initial proposal document was that a questionnaire element was required. This was work in progress.

**b) RoSPA Inspection Report Resulting Work Required**

A copy of the spreadsheet containing issues found had been circulated prior to the meeting. **Council agreed that as all the issues were assessed as low risk and that an uplift of the Play Area is pending, that council should continue to monitor these issues and take no other action.**

**FPC13/0120 Final Budget 2020-21 -**

a) Major projects 2020-21 - It was agreed that no more were required.

b) Budget adjustments 2020-21 – It was agreed that none were required and Precept form was signed for the previously agreed amount of £9573.00p.

**FPC14/0120 Footpaths and Highways -**

a) A1120 Road Safety Update – MH had left the meeting prior to this item. **Clerk would email MH for an update.**

**FPC15/0120 Consideration of the Provisioning of a Speed Indicator Device**

a) To consider B1077 30mph zone suitability for SID post siting - Work was still outstanding for validating possible post sites.

**FPC16/0120 Correspondence -**

An email had been received from an FF member requesting to have a projector mounted permanently in the VH and also to fit a control box to the wall. PCC had been consulted prior to the meeting and had agreed to mounting in principle but were concerned about the suitability and safety of the projector. **This would be an agenda item for March.**

A member of the public asked about informing the family whose memorial tree had been replaced and about the likelihood of a plaque. **Clerk would contact the family.**



**FPC17/0120 To review and approve the Financial and Data Protection Risk Assessment 2019-20 -**

The draft Financial and Data Protection Risk Assessment 2019-20 had been circulated prior to the meeting. **It was proposed, seconded and agreed to approve and adopt the Financial and Data Protection Risk Assessment.**

**FPC18/0120 Finance**

- a) **Unity Trust Bank Update:** Balance on 8th January was £24,859.50p  
 b) **Clerk's Finance report:** The cash book spreadsheet and an emailed overview report had been circulated prior to the meeting. Council agreed this was in order. An online VAT reclaim of £718.99p had been received.  
 c) **Petty Cash Payments Report -**
- **Compost VH** **£11.98**
  - **Tree stakes** **£5.97**
  - **Edging** **£7.00**

**Total Petty Cash spend since May meeting** **£24.95**

**Authorise the following payments: (Inc VAT if Applicable)**

- |   |                |
|---|----------------|
| a) Administration November              | <b>£298.22</b> |
| b) Administration December              | <b>£298.42</b> |
| c) Annual Play Area RoSPA Inspection    | <b>£60.22</b>  |
| d) HMRC PAYE Q3                         | <b>£66.80</b>  |
| e) UTB Bank Charges Q3                  | <b>£18.00</b>  |
| f) Annual Grass Cutting                 | <b>£620.00</b> |
| g) VH Electricity Bill December         | <b>£312.42</b> |
| h) Annual Play Area Peppercorn Rent     | <b>£1.00</b>   |
| i) Replacement Signage VH and Play Area | <b>£36.34</b>  |
| j) Petty Cash Float top up              | <b>£24.95</b>  |

**Council agreed to approve all the above payments.**

- FPC19/0120 Matters to be brought to the attention of the Parish Council -** Clerk reported that working hours monitoring would be collated and shared with council.

**Meeting closed at 9:00pm**

