



FRAMSDÉN PARISH COUNCIL

All Councillors are reminded of their obligations under the Code of Conduct Regulations.

Minutes of the Meeting held on Thursday 9th December 2021 at Framsdén Village Hall

Attendance	Dominic Vaughan (DV)	Glen Buckingham (GB)	Neil Mellor (NM)
	Deborah Pearce (DP)	Claire Macauley (CM)	Nicola Whitmore (NW)
			Sarah Clare (Clerk)

Public present at the meeting: 5

FPC 21-08-01 Appointment of Chair

The Clerk asked for nominations for the office of Chair.

CM was nominated as Chair by GB, DV seconded, all voted in favour and **IT WAS SO RESOLVED**

The acceptance of office form was signed.

FPC 21-08-02 Apologies for Absence

None

FPC 21-08-03 Declaration of Interests

GB declare interest in FPC 21-08-07 a) i. and ii. as an employee of the applicant

FPC 21-08-04 Public Forum

A parishioner commented that the repositioning of the play area entrance gate and associated fence represented a significant improvement for accessibility and thanked the Council.

A question was raised about when the public would be able to view the proposed play area changes. CM advised that it was the intention of the Council to appoint a supplier and ask them to prepare plans according to the public consultation that had already been undertaken. Once the plans had been completed there would be an opportunity for the public to view them for final comment.

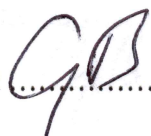

The publication of the financial statements prior to each meeting was praised as being clear and transparent and allowed for any comments on the matter prior to the Council's deliberations.

A parishioner who had already written to the District Council regarding the proposed development at Red House Farm barns stated that they were present to hear the Parish Council's viewpoint on the matter and offered to provide a personal insight if required. The Council welcomed the comments put forward and agreed to take them into consideration when the matter was discussed on the agenda.

FPC 21-08-05 Minutes of previous meetings

The Minutes of the meeting held on Thursday 11th November 2021 as a true and accurate record, were proposed by DV, seconded by NM and **WERE SO RESOLVED**. The Minutes were signed by the Chair and the Clerk.

FPC 21-08-06 Matters Arising and Action Points from the November minutes will be reported on at the January meeting

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a) To consider planning applications that had been submitted since the last meeting:

- i. DC/21/06110 – Full Planning Application – Change of use of farm buildings (including extension) to form 3 No. residential dwellings – Red House Barns, Red House Farm, Otley Road, IP14 6HU

Councillors had all studied the application in advance of the meeting. After discussion it was decided to submit an **OBJECTION** to the application based on the following:

- The current proposal would lead to a major overdevelopment of the site, nearly doubling the number of residential properties accessing a very narrow lane. The lane is already hazardous, particularly with seasonal spikes in agricultural vehicle movements and it is currently being assessed for Quiet Lane status. Adding more vehicle movements to such a lane would be detrimental to the wellbeing of current and potential residents.
- The ecological statement is only a snapshot and not a true reflection of the existing biodiversity in the area, there are major concerns of how the development of this site will affect local fauna.
- The utilities to this area of the village, with particular reference to internet speeds and water pressure to properties, are already grossly inadequate for the current properties and adding more will only exacerbate this problem.
- The Parish Council would like to see more mitigation to reduce the carbon footprint of any such development, with the declared Climate Emergency there is no evidence on the plans of how the buildings will be designed to reduce their impact.
- There is particular concern about the loss of the historical value that is associated with this site. The Heritage Officer has noted that this is an unusually intact model farm. Although the Parish Council realises that the site is no longer viable for agricultural use, a more sympathetic conversion is needed to ensure that the historical context is not lost.

NW proposed, DV seconded, 2 voted in favour, 1 against, 1 abstained due to declaration of interest and **IT WAS SO RESOLVED.**

- ii. DC/21/06119 – Application for Prior Approval for proposed Change of Use of Agricultural Buildings to 1 no. Dwellinghouse (C3) and for building operations reasonably necessary for conversion. Town & Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 3, Class Q – Agricultural Barn, Red House Farm, Otley Road, IP14 6HU

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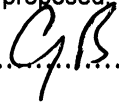

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- The Parish Council would like to see more mitigation to reduce the carbon footprint of any such development, with the declared Climate Emergency there is no evidence on the plans of how the buildings will be designed to reduce their impact.

DV proposed, NW seconded, 2 voted in favour, 1 against, 1 abstained due to declaration of interest and **IT WAS SO RESOLVED.**

- iii. DC/21/06524 & DC/21/06525 – Householder Application & Application for Listed Building Consent – Erection of single storey extension (following demolition of conservatory) – Flindor Cottage, The Street.

Councillors had all studied the application in advance of the meeting. After discussion it was decided to submit **NO COMMENT** to the application.

NW proposed, GB seconded, all voted in favour and **IT WAS SO RESOLVED.**

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b) To consider any planning applications which have been submitted since agenda published: None.

c) Updates and outcomes on previous planning applications:

- i. DC/21/05403 – Householder Application – Erection of first floor side extension over existing single storey extension (following removal of single storey rear extension) – 1 Church View, The Street – Granted
- ii. DC/21/05053 – Householder Application – Erection of rear extension – Castelle, The Street – Granted

FPC 21-08-08 Parish Council Activities & Projects

- a) To consider co-option to the Council - Nobody came forward for co-option. The Clerk confirmed that the vacancy is published on the village website.
- b) VHMC Report – to include final decision on noticeboard - NM reported that after further consideration of the noticeboards that had been put forward at the November meeting the VHMC had felt that none of them were quite suitable for the job, so had conducted research into alternative suppliers.

After discussion it was agreed that a larger board would be preferred and as a result it would need to be repositioned on the hall to make it easier and safer for use. A board that can display up to 18 pages of A4 was agreed upon at a cost of approximately £700 with a delivery charge of £40. The prices included VAT which can be reclaimed. The board would include a title of Framsdon Village Hall as agreed. NM proposed proceeding with making arrangements to purchase the board, DP seconded, all voted in favour and **IT WAS SO RESOLVED.**

The Clerk advised that if the Parish Council were hoping to fund the acquisition of the board through the Locality Budget Fund application that had been made, then this would need to be confirmed before the order could be placed. The Clerk will contact the District Council to find out whether the application made had been successful, or when an outcome would be likely to be provided.

NM reported that having looked into getting a broadband connection at the Village Hall it would likely cost about £16 per month. It is hoped that the amenity of having WiFi at the hall would help with bookings.

The Diocese had confirmed that there would be no issues with the installation of Solar Panels at the Village Hall, and so as a result the deposit has been paid to Solar Together Suffolk for an initial survey to be carried out.



DV asked if the VHMC meetings were being publicised in advance, NM and the Clerk confirmed that the dates for 2022 were now on the village website and that the agendas and minutes are published on the village website in the same way as main Parish Council meetings.

NM reported that he had set up a maintenance sheet to record any works that need to be carried out at the Village Hall. Currently there are some electrical works that are necessary, for which quotes are being obtained. It is likely that these will be around £500, so as per the Terms of Reference for the VHMC the spending will likely to ahead under Management Committee authorisation and the bills be presented to the Parish Council for ratification at the next available full meeting.

CM asked about the additional items that can be made available to users when hiring the hall and whether there was a master list showing how much the extra hire would be and where the items can be sourced. NM reported that this is something that they are looking into, in conjunction with Framsdon Fundraisers. It is hoped to use the loft area to store items, so everything is in one place.

NM advised that there had been a couple of issues with cleaning regimes, but this has been resolved individual arrangements of a concession on the rental for groups that carried out additional cleaning. It is hoped that from January (COVID permitting) the bi-monthly voluntary team will come back to help with the cleaning of the hall.

- c) To consider Play Area Inspection Report to planned refurbishment works and consider any immediate remedial actions that may be required – Deferred to the January meeting.

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- d) To consider instruction of Play Area supplier – CM had circulated details of the contractors prior to the meeting for Councillors to consider.

After discussion CM proposed that Sutcliffe Play be instructed to proceed, as they are a UK based manufacturer and as an employee-owned company this fitted well with the Council's Responsible Procurement Policy, GB seconded, all voted in favour and **IT WAS SO RESOLVED**.

CM will liaise with the Clerk over the formal instruction before the Clerk makes contact with the contractor and advises the others of the outcome upon acceptance. CM will then liaise with Sutcliffe Play to enable the work to be carried out.

- e) To adopt Contractor Communication Policy – The Clerk had circulated the policy for Councillors to review prior to the meeting. CM proposed the adoption without any amendment, NM seconded, all voted in favour and **IT WAS SO RESOLVED**. The Clerk will publish the adopted policy on the village website.
- f) Further consideration of response to HGV Route consultation – No further comments had been received, the Clerk will respond to the consultation as per the discussion at the November meeting of the Parish Council.
- g) To consider ways to celebrate the Queen's Platinum Jubilee within the village – CM put forward two proposed events:
- i. An event on 6th February 2022 to mark the ascension to the throne, to include a curry lunch and the planting of a rose bush being released specifically to celebrate the Queen's Platinum Jubilee.
 - ii. Participation in the Big Lunch on 5th June 2022, being arranged nationwide to celebrate the Queen's official coronation.

It was agreed that the Parish Council would need to provide some financial support to help run the two events. The Clerk advised that there is a power under Section 145 for Parish Council's to run fetes and other celebratory events and suggested that this be added to the draft budget for further consideration and adoption at the January meeting.

FPC 21-08-09 Finance



- a) To review the Financial Statement for the month as supplied by the Clerk – The Clerk had previously circulated the Financial Statement for December. There were no queries. CM proposed acceptance, DV seconded and **IT WAS SO RESOLVED**. The Chair signed the corresponding Bank Statements to confirm the figures.
- b) Further Budget Planning – A second draft budget for 2022-2023 had been circulated by the Clerk. After discussion a couple of items were agreed to be amended/noted:
- Budget for Jubilee event - £1000
 - Update the VHMC Five Year plan

The Clerk will produce a third version draft for consideration at the January meeting.

- c) To agree payments as detailed on Payment Schedule – CM proposed authorisation, NW seconded and **IT WAS SO RESOLVED**. The Clerk will arrange online payments accordingly.

FPC 21-08-10 Matters of urgency to be brought to the attention of the Council

- a) The Clerk advised that the Anti-Virus software on the Parish Council computer had caused issues accessing documents in the Google Drive backup. Advice had been sought and it was recommended to pay for ESET Anti-Virus which is designed to be used with Google and does not have any compatibility issues as found with the McAfee free software that was supplied with the computer. Clerk to action and claim reimbursement at January meeting.
- b) Items for next agenda:
- Precept Setting & Budget Adoption
 - Consideration of all applications for funding as received in last year.
 - Platinum Jubilee Celebration plans

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Items for the January Agenda – please notify the Clerk of any further items for the agenda as soon as possible and by Monday 3rd January at the latest, with any accompanying paperwork ready to be circulated with the agenda upon publication.

There being no further business requiring the attention of the Parish Council, the meeting was closed at 9.50pm. The next Parish Council meeting is set for **Thursday 13th January 2021** at 7.30pm, in Framsdon Village Hall

Signed *GB* (Chair of meeting authorising minutes) Signed *S. Selby* (Clerk) 38