



## FRAMSDEN PARISH COUNCIL

**All Councillors are reminded of their obligations under the Code of Conduct Regulations.**

Minutes of the Extraordinary Meeting held on Thursday 27<sup>th</sup> July 2023 at Framsdén Village Hall

Attendance Dominic Vaughan (DV) Ian Seager (IS) Glenn Buckingham (GB)  
Claire Macaulay (CM) Neil Mellor (NM)  
Sarah Clare (Clerk)

Public present at the meeting: 0

### FPC 23-07-01 Appointment of Chair

CM had not resigned from the meeting on 13<sup>th</sup> July, so remained in post as Chair.

### FPC 23-07-02 Apologies for Absence

Nicola Whitmore (NW) was unable to attend due to personal commitments and had sent her apologies. The Council accepted.

### FPC 23-07-03 Declaration of Interests

None

### FPC 23-07-04 Public Forum

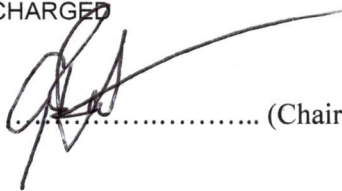
None

### FPC 23-07-05 Minutes of previous meetings

The Minutes of the meeting held on Thursday 13<sup>th</sup> July 2023 as a true and accurate record, were proposed by NM, seconded by DV and **WERE SO RESOLVED**. The Minutes were signed by the Chair and the Clerk.

### FPC 23-07-06 Matters Arising and Action Points from 13<sup>th</sup> July minutes

- 6.1 Send email out to encourage anyone on a pre-payment meter to contact the County Council for energy advice and support. DISCHARGED
- 6.2 Arrange for Community Benefits Society to update District Councillor on Dobermann Inn Case. ONGOING
- 6.3 Make contact with the Diocese to obtain permission for an EV charging point to be installed at the Village Hall, once the permission is obtained liaise with Sustainable Framsdén CIC to submit the expression of interest form. DISCHARGED
- 6.4 Put together draft email for approval regarding volunteers to help with the management of the Village Hall. Once approved circulate to village. ONGOING
- 6.5 Draft letter of complaint to the District Council regarding lack of notification to the Parish Council about the tenancy agreement granted at Tollgate Corner. Letter to be sent by Parish Clerk on behalf of the Council. ONGOING
- 6.6 Contact Play Area contractor with list of concerns about groundworks that need to be reviewed in September and advise that money will be withheld until the works are completed to full satisfaction. DISCHARGED

Signed  (Chair of meeting authorising minutes)

Signed  (Clerk)

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6.7 Respond to parishioner who had raised concerns about cleaning and design of equipment at the Play Area. DISCHARGED – The parishioner concerned was present and expressed his opinion that the goal posts in their current configuration were not being utilised. CM explained that the matter had been fully discussed at the previous meeting and it was felt that netting on the goal posts alone would not stop balls going into undergrowth and it was not financially viable to put netting around the entire perimeter of the play area. The advice received from the play area designers was not to put in two goals as the size and style of the play area would mean that the goals would most likely be used by family groups engaged in penalty shoot-out style play. In response to the question about cleaning the equipment, pressure washing had been done on the play equipment in the past, but this had led to problems with splintering and further remedial work had been required. The Council are considering ways to deal with the cleaning issue, but there are no plans to change or add to the play equipment. The cleaning of the Play Area will be an agenda item at the next Parish Council meeting.

6.8 To distribute payments as approved at the July meeting. DISCHARGED

6.9 Publish re-adopted Financial Regulations on village website. DISCHARGED

6.10 IS raised a point about Tollgate Corner; wanting confirmation about when and what had been discussed. Other Councillors clarified that discussions at recent meetings had related to communications going back several years, the information being requested had also been shared recently with all present-day Councillors and it was not good use of time and resources to go over the matter repeatedly. At the moment the land is not available for community use and only if and when the land is likely to be available will the matter be discussed in Parish Council meeting time.

6.11 IS also wanted to raise a point about what could be done if no volunteers are forthcoming to help with running the Village Hall. It was clarified that until the email (which is currently in draft format for NM to review) has been circulated to the village it is impossible to speculate on whether anyone will come forward, so again it is not good use of Parish Council meeting time to discuss the matter at this point.

#### FPC 23-07-07 Planning

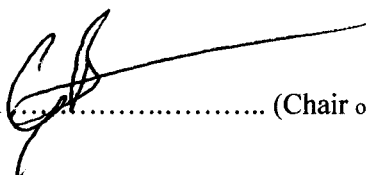
- a) To consider planning applications that had been submitted since the last meeting: None
- b) To consider any planning applications which have been submitted since agenda published: None

#### FPC 23-07-08 Parish Council Activities & Projects

- a) To consider co-option to Council - Nobody came forward for co-option. The Clerk confirmed that the vacancies are published on the village website.
- b) To consider quotation for external painting of the Village Hall, as submitted by the Village Hall Management Committee – Councillors had considered the quote as circulated by IS on 17<sup>th</sup> July 2023. It was explained that the work ideally needed to be completed before the winter to avoid any further deterioration of the external woodwork, which is why the decision whether to proceed needed to be taken so quickly and could not wait until the September meeting. Attempts had been made to obtain more than one quote, but to no avail, so only one quote was available for Councillors to consider. CM asked if the quote is reasonable based on people's experience. All present felt it was a reasonable quote based on their personal experience, on this basis CM proposed that the work be carried out according to the quotation received, IS seconded, all voted in favour and **IT WAS SO RESOLVED**. NM and IS will liaise with the contractor to arrange for the works to be carried out.

#### FPC 23-07-09 Finance

- a) To review the Financial Statement for the month, as supplied by the Clerk - The Clerk had previously circulated the Financial Statement for 23<sup>rd</sup> July. There were no queries. CM proposed acceptance, GB seconded and **IT WAS SO RESOLVED**. The Chair signed the corresponding Bank Statements to confirm the figures.
- b) To agree payments as detailed on Payment Schedule - DV proposed authorisation, NM seconded and **IT WAS SO RESOLVED**. The Clerk will set up payments accordingly.

Signed  (Chair of meeting authorising minutes)

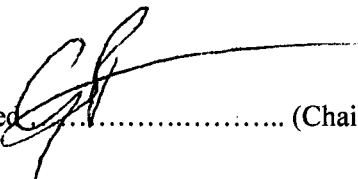
Signed  (Clerk)

FPC 23-07-10 Matters of urgency to be brought to the attention of the Council

- a) Items for next agenda:
- VHMC volunteers
  - Hire charges for the Village Hall

Items for the September Agenda – please notify the Clerk of any further items for the agenda as soon as possible and by Monday 4<sup>th</sup> September at the latest, with any accompanying paperwork ready to be circulated with the agenda upon publication.

There being no further business requiring the attention of the Parish Council, the meeting was closed at 7.51pm. The next Parish Council meeting is set for **Thursday 14<sup>th</sup> September 2023** at 7.30pm, in Framsdon Village Hall

Signed  (Chair of meeting authorising minutes)

Signed  (Clerk)