



FRAMSDEN PARISH COUNCIL

All Councillors are reminded of their obligations under the Code of Conduct Regulations.

Minutes of the Meeting held on Thursday 10th March 2022 at Framsdén Village Hall

Attendance Dominic Vaughan (DV) Glen Buckingham (GB) Neil Mellor (NM)
Claire Macauley (CM) Nicola Whitmore (NW) Sarah Clare (Clerk)
Suzie Morley (SM) District Councillor

Public present at the meeting: 1

FPC 22-03-01 Appointment of Chair

It was noted that CM had not resigned after the February meeting, so remained in post as Chair.

FPC 22-03-02 Apologies for Absence

Matthew Hicks (MH) County Councillor due to ill health.

FPC 22-03-03 Declaration of Interests

GB, CM & NW declared interest in FPC 22-03-10 d) as members of Framsdén Pub Group, although dispensations had been applied and accepted on the grounds that a) without dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of the business; and b) the dispensation is in the interests of persons living in the authority's area.

FPC 22-03-04 Public Forum

A parishioner asked how much money the Parish Council had received from the District Council towards the cost of the new noticeboard. The Clerk confirmed that £500 had been received from the Locality Budget Fund.

The same parishioner also asked for a breakdown of the funding sources that the Parish Council had accessed in order to carry out the play area refurbishment. CM confirmed that she would be able to provide this information, but did not have it to hand immediately.

FPC 22-03-05 To Receive District Councillor's Report – District Councillor Suzie Morley

No further report had been received from the District Councillor's Report since January, which had previously been circulated to the Council and has also been posted on the village website www.framesden.onesuffolk.net

FPC 22-03-06 To Receive County Councillor's Report – County Councillor Matthew Hicks

The County Councillor's Report for March had previously been circulated to the Council and has also been posted on the village website www.framesden.onesuffolk.net

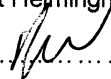

FPC 22-03-07 Minutes of previous meetings

The Minutes of the meeting held on Thursday 10th February 2022 as a true and accurate record, were proposed by DV, seconded by NM and **WERE SO RESOLVED**. The Minutes were signed by the Chair and the Clerk.

FPC 22-03-08 Matters Arising and Action Points from January & February minutes

8.1 Contact church to ask them to investigate the potentially dangerous Ash trees. DISCHARGED CM enquired about when the remedial work would take place, it was confirmed that the ivy had been cut back, but there was still a suspended branch lodged in one tree that needed to be removed.

8.2 Direct Helmingham Primary School to Locality Budget Fund. DISCHARGED

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

- 8.3 Instruct electrician to carry out work at the Village Hall and liaise to arrange access. DISCHARGED
- 8.4 Arrange for WiFi connection at Village Hall. ONGOING
- 8.5 Send email to parishioners highlighting concerns about dogs off leash and dog fouling. DISCHARGED
- 8.6 Organise rabbit guard for Jubilee Rose DISCHARGED
- 8.7 Set up Council specific email addresses and advise the Clerk accordingly. ONGOING
- 8.8 Amend contact details and republish policies as agreed on the village website. ONGOING
- 8.9 To arrange online payments as approved at the January & February meetings. DISCHARGED
- 8.10 Publish budget, as approved at the meeting, on the village website. DISCHARGED
- 8.11 Submit precept request for 2022-2023. DISCHARGED
- 8.18 Arrange purchase of ESET anti-virus software for Council laptop. DISCHARGED
- 8.19 Submit responses to the Planning Department at the District Council as agreed. DISCHARGED
- 8.20 Discuss with VHMC ways to ensure that any post delivered to the Village Hall is kept secure. DISCHARGED
- 8.21 Circulate updated 5-year plan for Village Hall to Councillors & Clerk. DISCHARGED
- 8.22 Publish play area images on website. DISCHARGED
- 8.23 Circulate email to see if there is any interest in people 'upcycling' the old play equipment. DISCHARGED and to be discussed later in meeting.
- 8.24 Contact MHi asking what the best next steps are in the efforts to extend the speed limit at Mill Hill. ONGOING
- 8.25 Publish meeting dates for 2022-2023 on village website. DISCHARGED
- 8.26 Locality Budget applications for the VH soleplate work. DISCHARGED
- 8.27 Liaise with surveyor to carry out VH soleplate investigative works. DISCHARGED and to be discussed later in meeting.
- 8.28 Contact District Council to enquire about steps to renew ACV status on the Dobermann Inn. ONGOING
- 8.29 Email Suzie Morley about tree planting - ONGOING

FPC 22-03-09 Planning

- a) To consider planning applications that had been submitted since the last meeting: None
- b) To consider any planning applications which have been submitted since agenda published: None.
- c) Updates and outcomes on previous planning applications:
 - i. DC/21/06524 & DC/21/06525 – Householder Application & Application for Listed Building Consent – Erection of single storey extension (following demolition of conservatory) – Flindor Cottage, The Street – Granted.

FPC 22-03-10 Parish Council Activities & Projects

- a) To consider co-option to the Council - Nobody came forward for co-option. The Clerk confirmed that the vacancy is published on the village website.
- b) VHMC Report to include:

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- i. Sole Plate Repair – consideration of estimate and funding – NM reported that the surveyor had attended and has confirmed that the only area that needs work is the kitchen section. Councillors expressed relief that the damage was not as extensive as first feared and agreed to accept the quote submitted by the surveyor of £7,950. The rationale for not obtaining a second quote was the specialised nature of the work and the expense that had been occurred in getting to this stage. The Clerk has applied to the District and County Councillors for Locality Budget funding towards the repair work that is needed. CM agreed to look at other potential sources of funding, having the contacts from working on the Play Area refurbishment funding.
 - ii. Review of Village Hall Insurance – Following review of the insurance documents, GB proposed acceptance of the current policy cover, NM seconded, all voted in favour and **IT WAS SO RESOLVED.**
 - iii. Noticeboard Update – NM confirmed that the noticeboard had been ordered and was currently waiting for installation.
 - iv. Broadband Provision – NM explained that the current hold up was due to the fact that the Village Hall currently does not have a telephone line – this needs to be installed before it can be upgraded to broadband. NM has been in discussion with Openreach about the installation of a telephone line and will report back further at a future meeting.
 - v. Storage – Following talks with Framsdén Fundraisers about storing items within the Village Hall for easy access it had been decided to upgrade the loft space. A loft ladder has been donated, and one quote for the installation of this ladder, boarding out the loft area and modifying and hinging the trapdoor, has been obtained, a second quote is being sought. GB asked about the area that is being boarded, suggesting he may have some materials available that could be donated depending on the size. NM and GB will liaise to see if the materials offered are suitable.
 - vi. Community Garden Sign – A sign has been installed on the gate to let people know that the space is open for the public to use at any time.
 - vii. Cleaning of the Hall – Due to personal circumstances the current cleaner was unable to provide cleaning services, CM offered to cover the cleaning for the time being.
- c) Update on Play Area to include:
- i. Signage Required – CM had approached a local signwriter for a quote, but had been unable to confirm a lead time at present. There will be logos on the sign of the National Lottery and MSDC, as part of the list of grant donations received. RoSPA had advised that an emergency contact should be on the sign, so any defects can be reported. As the Clerk's email address does not change, this will be included. CM will circulate some ideas about colours and final wording for Councillors to consider.
 - ii. Upcycling of Old Equipment – The Clerk advised that further to the circulation of the email offering the old equipment a parishioner had come forward expressing an interest. CM will clarify with the contractor that they no longer need to remove the equipment and seek a date of when the work will start. CM will then liaise with the parishioner to arrange for the old equipment is removed shortly before the work on the new play area commences.
- The parishioner had also offered to make a donation to the Parish Council in return for the old play equipment. CM will accept the kind offer on behalf of the Parish Council, it was thought this donation could be put towards the work on the village hall soleplate, as it looks likely that the play area refurbishment has been covered adequately by grant funding.
- d) Asbach House/Dobermann Inn – Next steps inc. renewal of Asset of Community Value status – Following dismissal of the appeal for conversion to residential status, the Clerk had enquired about renewal of the ACV status. It was currently too early to start the process. The current ACV had been applied for by the Framsdén Pub Group (FPG), but it could be renewed by the Parish Council or the Community Benefits Society if FPG did not want to carry out the renewal themselves. It was noted that due to the ongoing delays the Government Scheme that was set up to help communities buy and manage pubs has now closed, so this source of funding is no longer available.

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FPC 22-03-11 Finance

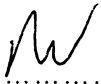
- a) To review the Financial Statement for the month, as supplied by the Clerk - The Clerk had previously circulated the Financial Statement for March. There were no queries. CM proposed acceptance, DV seconded and **IT WAS SO RESOLVED**. The Chair signed the corresponding Bank Statements to confirm the figures.
- b) To agree payments as detailed on Payment Schedule – DV proposed authorisation, NM seconded and **IT WAS SO RESOLVED**. The Clerk will set up payments accordingly.

FPC 22-03-12 Matters of urgency to be brought to the attention of the Council

- a) GB noted that the Quiet Lane Scheme (QLS) signs will be available soon for volunteers to put up, but they would need to be collected from the Suffolk County Council premises on Whitehouse Industrial Estate in Ipswich. GB was just waiting to hear from QLS that the risk assessments had been signed off.
- b) A query was raised about the recent price rises and how this might affect the electricity bill at the Village Hall, it was confirmed that the current contract is on a fixed rate until May 2023.
- c) A query was raised about the Litter Pick and insurance cover, GB confirmed that the Litter Pick is a Parish Council event and as such would be covered by the Parish Council insurance.
- d) Items for next agenda:
 - Jubilee Celebrations Update

Items for the May Agenda – please notify the Clerk of any further items for the agenda as soon as possible and by Monday 2nd May at the latest, with any accompanying paperwork ready to be circulated with the agenda upon publication.

There being no further business requiring the attention of the Parish Council, the meeting was closed at 8.16pm. The next Parish Council meeting is set for **Thursday 12th May 2022** at 7.30pm, in Framsdon Village Hall

Signed  (Chair of meeting authorising minutes)

Signed  (Clerk) 51