



PAYMENT/RECEIPT SCHEDULE NOVEMBER 2020

Once payments have been authorised by two Councillors the Clerk will set up the transaction within online banking and request confirmation of payment by the Councillor registered with the bank to confirm the request.

Date Authorised	Reference	Details	Amount
17/09/20	31	P W Tobin (VH repairs)	£ 140.00
21/09/20	32	Second half of Precept	-£ 4786.50
30/09/20	33	Bank Service Charge for Quarter 2	£ 18.00
02/10/20	34	E-on (VH Electricity)	£ 126.42
02/11/20	35	Community Action Suffolk (Website Hosting)	£ 60.00
12/11/20	36	HMRC Quarter 2	£ 171.20
12/11/20	37	C Bell (VH cleaning & supplies)	£ 58.98
12/11/20	38	Poppy Appeal (Remembrance Wreaths)	£ 17.00
12/11/20	39	SALC – Payroll for six months (£54) & 1/3 of Zoom workshop fee (£10)	£ 64.00
12/11/20	40	Admin Sept & Oct (£534.04) & Clerk Expenses (£79.52)	£ 613.56
12/11/20	41	MSDC Annual Play Inspection	£ 60.82
TOTAL			-£ 3456.52

Payments authorised by:

.....
(sign)

..... JAMES YOUNG
(print)

Date: 12-11-2020 ...

Remotely Via
Zoom

.....
(sign)

..... CLAIRE MACAULEY
(print)

Date: 12-11-2020 ...