



**AGENDA FOR A MEETING OF FRAMSDEN PARISH COUNCIL  
TO BE HELD AT FRAMSDEN VILLAGE HALL  
THURSDAY 13<sup>TH</sup> JULY 2023 AT 7.30 PM**

*The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.*

**Members of the public are welcome at this meeting – see item 4 on agenda**

**1. Appointment of Chair**

**2. Apologies for Absence**

**3. Declaration of Interests.** *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*

*To comply with the approved Standing Orders, the Public Forum (item 4) & Reports (items 5&6) are to be concluded within a 30 minute time slot unless the council agrees to extend this time period.*

**4. Public Forum** *At the discretion of the Chairman, members of the public are invited ask questions or make comments/representations about issues on this agenda, or to request items be put forward for consideration at future meeting. This item will be restricted to no more than 5 minutes per contribution. Members of the public are welcome to stay for the duration of meeting (with the exception of confidential matters) but may not contribute within the Parish Council meeting itself unless specifically invited to by the Chairman.*

**5. To Receive District Councillor's Report – District Councillor Nick Hardingham**

**6. To Receive County Councillor's Report – County Councillor Matthew Hicks**

**7. Minutes of previous meeting.** *To resolve that the minutes of the Parish Council Meeting held on Thursday 8<sup>th</sup> June be signed as a correct record.*

**8. Matters arising and Action Points from June minutes**

**9. Planning:**

- a. *To consider any planning applications which have been submitted since the last meeting: None*
- b. *To consider any planning applications which have been submitted since agenda published*
- c. *Updates and outcomes on previous planning applications:*
  - i) *DC/23/02329 – Householder Application – Erection of single storey rear and two storey side extensions, including insertion of rooflights in conjunction with conversion of loft and front porch (amended scheme re-submission of DC/23/00282) – 3 Bell Farm Cottages, Birds Lane, IP14 6HP - Granted*

**10. Parish Council Activities & Projects**

- a. *To consider co-option to Council*
- b. *VHMC Report to include:*
  - i) *Update on application to Suffolk ProHelp including consideration of amount of donation to Suffolk ProHelp in return for the voluntary work to be carried out to help with the Village Hall plans.*
  - ii) *Consideration of revised hire fees for Village Hall*
  - iii) *Energy Audit Report – outcomes and future action*
  - iv) *VHMC Recruitment of volunteers for specific tasks and/or to join the team*
  - v) *Status of Sole Plate Repairs for reporting to Locality Budget Monitoring*
- c. *Tollgate Corner – potential future plans – (subject to receiving information from District Council)*
- d. *Update on Play Area – snagging/completion/request for final settlement of the outstanding bill.*

**11. Finance:**

- a. *To review the Financial Statement for the month, as supplied by the Clerk*
- b. *To agree payments as detailed on Payment Schedule*
- c. *To review and re-adopt the Financial Regulations*

**12. Urgent Matters to be brought to the attention of the Council**

*Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and **to raise items for future agendas**. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

**13. Any Parish Council Confidential Matters**

*Should there be any matters to be discussed of a confidential nature, members of the public or press will be asked to leave the meeting. Councillors are respectfully reminded that this is **only for matters which have been previously notified to the Clerk and circulated to Council with due time for proper for consideration**. Should it become apparent during discussion that an item on the current agenda may be considered sensitive and should not be discussed in open forum they may be deferred to this section, however, this should **not** be used as an opportunity for decision making without public scrutiny.*