



**AGENDA FOR THE ANNUAL GENERAL MEETING  
OF FRAMSDEN PARISH COUNCIL  
TO BE HELD AT FRAMSDEN VILLAGE HALL  
THURSDAY 11<sup>TH</sup> MAY 2023 AT 7.30 PM**

*The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.*

**Members of the public are welcome at this meeting – see item 5 on agenda**

- 1. Appointment of Chair**
- 2. Apologies for Absence**
- 3. Declaration of Interests.** *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*
- 4. To consider Applications for Dispensation on Declarations of Interest as Received:**
  - i) Councillor Glenn Buckingham (GB) – matters relating to Asbach House (formerly the Dobermann Inn) & the setting of Budget & Precept for Framsdon Parish Council*
  - ii) Councillor Nicola Deller-Whitmore (NW) - matters relating to Asbach House (formerly the Dobermann Inn) & the setting of Budget & Precept for Framsdon Parish Council*
  - iii) Councillor Claire Macaulay (CM) - matters relating to Asbach House (formerly the Dobermann Inn) & the setting of Budget & Precept for Framsdon Parish Council*
  - iv) Councillor Neil Mellor (NM) - The setting of Budget & Precept for Framsdon Parish Council*
  - v) Councillor Ian Seager (IS) - matters relating to Asbach House (formerly the Dobermann Inn) & the setting of Budget & Precept for Framsdon Parish Council*
  - vi) Councillor Dominic Vaughan (DV) - matters relating to Asbach House (formerly the Dobermann Inn) & the setting of Budget & Precept for Framsdon Parish Council*

*To comply with the approved Standing Orders, the Public Forum (item 4) & Reports (items 5&6) are to be concluded within a 30 minute time slot unless the council agrees to extend this time period.*

- 5. Public Forum** *At the discretion of the Chairman, members of the public are invited ask questions or make comments/representations about issues on this agenda, or to request items be put forward for consideration at future meeting. This item will be restricted to no more than 5 minutes per contribution. Members of the public are welcome to stay for the duration of meeting (with the exception of confidential matters) but may not contribute within the Parish Council meeting itself unless specifically invited to by the Chairman.*
- 6. To Receive District Councillor's Report – District Councillor Nick Hardingham**
- 7. To Receive County Councillor's Report – County Councillor Matthew Hicks**
- 8. Minutes of previous meeting.** *To resolve that the minutes of the Extraordinary Parish Council Meeting held on Thursday 23<sup>rd</sup> March 2023 be signed as a correct record.*
- 9. Matters arising and Action Points from Extraordinary March minutes**
- 10. Planning:**
  - a. To consider any planning applications which have been submitted since the last meeting:*
    - i) DC/23/01423 - Planning Application. Change of use from Class F1(a) to Class E(c). Internal and external works to existing school house to provide office accommodation. Replace and extend existing oil-fired boiler and heating distribution system, widen external doors, remove exterior canopy, remove exterior fencing, remove short section of low brick wall, remove shed. Helmingham Primary School, School Road, IP14 6EX*
  - b. To consider any planning applications which have been submitted since agenda published*
  - c. Updates and outcomes on previous planning applications: None*
  - d. To consider suggested road names for Red House Farm development*

**11. Parish Council Activities & Projects**

- a. VHMC Report to include:**
  - i) Update on application to Suffolk ProHelp*
  - ii) Use of Noticeboards at the Village Hall*
  - iii) Consideration of Expression of Interest by Sustainable Framsdon CIC on behalf of the Parish Council to look at installing an Electric Vehicle Charging Point at the Village Hall.*
  - iv) Repair/replacement of damaged chairs*
  - v) Resourcing/membership of the Village Hall Management Committee*
- b. Update on Energy Audit Match Funding.**
- c. Update on Play Area – snagging/completion/request for part payment of the outstanding bill.**

- d. *Consideration of which organisation to instruct for future Play Area Inspections*
- e. *Report on King's Coronation Events*
- f. *Discussion regarding land at Tollgate Corner*
- g. *Re-adoption of Councillor Code of Conduct*

**12. Finance:**

- a. *To review the Financial Statement for the month, as supplied by the Clerk*
- b. *To approve CIL Statement for period 2022-2023 for submission*
- c. *To approve Annual Governance Statement for Accounting Period 2022-2023*
- d. *To approve the Accounting Statements for 2022-2023*
- e. *To accept Internal Auditors Report*
- f. *To appoint Internal Auditor for 2023-2024*
- g. *To agree payments as detailed on Payment Schedule*

**13. Urgent Matters to be brought to the attention of the Council**

*Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and **to raise items for future agendas**. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

**14. Any Parish Council Confidential Matters**

*Should there be any matters to be discussed of a confidential nature, members of the public or press will be asked to leave the meeting. Councillors are respectfully reminded that this is **only for matters which have been previously notified to the Clerk and circulated to Council with due time for proper for consideration**. Should it become apparent during discussion that an item on the current agenda may be considered sensitive and should not be discussed in open forum they may be deferred to this section, however, this should **not** be used as an opportunity for decision making without public scrutiny.*

Sarah Clare, Parish Clerk

04/05/2023