



**AGENDA FOR A MEETING OF FRAMSDEN PARISH COUNCIL
TO BE HELD AT FRAMSDEN VILLAGE HALL
THURSDAY 9TH MARCH 2023 AT 7.30 PM**

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Members of the public are welcome at this meeting – see item 4 on agenda

1. Appointment of Chair

2. Apologies for Absence

- 3. Declaration of Interests.** *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*

To comply with the approved Standing Orders, the Public Forum (item 4) & Reports (items 5&6) are to be concluded within a 30 minute time slot unless the council agrees to extend this time period.

- 4. Public Forum** *At the discretion of the Chairman, members of the public are invited ask questions or make comments/representations about issues on this agenda, or to request items be put forward for consideration at future meeting. This item will be restricted to no more than 5 minutes per contribution. Members of the public are welcome to stay for the duration of meeting (with the exception of confidential matters) but may not contribute within the Parish Council meeting itself unless specifically invited to by the Chairman.*

5. To Receive District Councillor's Report – District Councillor Suzie Morley

6. To Receive County Councillor's Report – County Councillor Matthew Hicks

- 7. Presentation from Debenham Dementia Project** *(to include discussion on ways to help the project reach parishioners in need)*

- 8. Minutes of previous meeting.** *To resolve that the minutes of the Parish Council Meeting held on Thursday 12th January be signed as a correct record.*

9. Matters arising and Action Points from January minutes

10. Planning:

- a. *To consider any planning applications which have been submitted since the last meeting:*
- i) *DC/23/00002 – Full Planning Application – Conversion of barn to form 1 no. Dwelling, including creation of new vehicular access. Southwood Barn, Otley Road, IP14 6HU*
 - ii) *DC/23/00282 – Householder Application – Erection of single storey rear extension, two storey side extension including construction of front and rear dormers in conjunction with conversion of loft and single storey side extension. 3 Bell Farm Cottages, Birds Lane, IP14 6HP*
- b. *To consider any planning applications which have been submitted since agenda published*
- c. *Updates and outcomes on previous planning applications:*
- i) *DC/22/05322 – Full Planning Application – Erection of 1 no. dwelling with double garage (following demolition of agricultural barn approved for conversion under DC/22/03389). Red House Farm, Otley Road, IP14 6HU – Granted*
 - ii) *DC/22/06297 – Planning Application – Installation of ground mounted solar PV system. Gamekeepers Barn, Jockeys Lane, IP14 6LW*

11. Parish Council Activities & Projects

- a. *VHMC Report to include:*
- i) *Report on visit to Yaxley Village Hall*
 - ii) *Update on application to Suffolk ProHelp*
 - iii) *Review of Terms of Reference*
- b. *Consideration of formal request for support and assistance from Sustainable Framsdon CIC with regard to the Energy Audit Match Funding application.*
- c. *Update on King's Coronation celebration plans*
- d. *Update on Play Area – snagging/completion/request for part payment of the outstanding bill.*
- e. *Consideration of which organisation to instruct for future Play Area Inspections*
- f. *To consider tenders received for grass-cutting in the village*
- g. *To determine the best date/arrangements for the Annual Parish Meeting in this election year.*
- h. *ANPR camera on Mill Hill*
- i. *Update on Recycling Bin income*
- j. *Policy Reviews*
- i) *Communication Policy*
 - ii) *Responsible Procurement Policy*
 - iii) *Risk Assessment*
 - iv) *Statement of Internal Control*

12. Finance:

- a. *To review the Financial Statement for the month, as supplied by the Clerk*
- b. *To agree payments as detailed on Payment Schedule*

13. Urgent Matters to be brought to the attention of the Council

*Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and **to raise items for future agendas**. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

14. Any Parish Council Confidential Matters

*Should there be any matters to be discussed of a confidential nature, members of the public or press will be asked to leave the meeting. Councillors are respectfully reminded that this is **only for matters which have been previously notified to the Clerk and circulated to Council with due time for proper for consideration**. Should it become apparent during discussion that an item on the current agenda may be considered sensitive and should not be discussed in open forum they may be deferred to this section, however, this should **not** be used as an opportunity for decision making without public scrutiny.*

Sarah Clare, Parish Clerk

03/03/2023