



**AGENDA FOR A MEETING OF FRAMSDEN PARISH COUNCIL  
TO BE HELD AT FRAMSDEN VILLAGE HALL  
THURSDAY 11<sup>TH</sup> JANUARY 2024 AT 7.30 PM**

*The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.*

**Members of the public are welcome at this meeting – see item 4 on agenda**

1. **Appointment of Chair**
2. **Apologies for Absence**
3. **Declaration of Interests.** *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*

*To comply with the approved Standing Orders, the Public Forum (item 4) & Reports (items 5&6) are to be concluded within a 30 minute time slot unless the council agrees to extend this time period.*
4. **Public Forum** *At the discretion of the Chairman, members of the public are invited ask questions or make comments/representations about issues on this agenda, or to request items be put forward for consideration at future meeting. This item will be restricted to no more than 5 minutes per contribution. Members of the public are welcome to stay for the duration of meeting (with the exception of confidential matters) but may not contribute within the Parish Council meeting itself unless specifically invited to by the Chairman.*
5. **To Receive District Councillor's Report – District Councillor Nick Hardingham**
6. **To Receive County Councillor's Report – County Councillor Matthew Hicks**
7. **Minutes of previous meeting.** *To resolve that the minutes of the Parish Council Meeting held on Thursday 9<sup>th</sup> November be signed as a correct record.*
8. **Matters arising and Action Points from November minutes**
9. **Planning:**
  - a. *To consider any planning applications which have been submitted since the last meeting:*
    - i) *DC/350520/S5OMTSH01L00 – Application under S73 for the Variation or Removal of a condition following grant of DC/22/05322 dated 15/12/2023 Town & Country Planning Act 1990 (as amended) – Erection of 1 no. dwelling with double garage (following demolition of agricultural barn approved for conversion under DC/22/03389) to vary Condition Number 2 (Approved Plans & Documents) as per revised plans. Red House Farm (Plot 1) Otley Road, IP14 6HU*
    - ii) *DC/23/05748 – Application for Prior Approval – Agricultural to Dwelling – to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town & Country Planning (General Permitted Development)(England) Order 2015 as amended Schedule 2, Part 3, Class Q – Conversion of agricultural building to 1 no. dwellinghouse. Agricultural Barn, Boundary Farm, Boundary Corner, IP14 6LH*
  - b. *To consider any planning applications which have been submitted since agenda published*
  - c. *Updates and outcomes on previous planning applications: None*
10. **Parish Council Activities & Projects**
  - a. *To consider co-option to council.*
  - b. *VHMC Report to include:*
    - i) *Scrap Metal Skip for Village Hall funding*
    - ii) *To confirm acceptance of amended proposal from Plug-In Suffolk for EV Charging Point(s) at the Village Hall.*
    - iii) *Presentation of revised architects plans and decision on next steps*
  - c. *Collation of flooding evidence in preparation for investigative works by Suffolk County Council*
  - d. *Consideration of support for Call for Land for Nature Recovery*
  - e. *Next steps to consider to set up a Community Speedwatch Group*
  - f. *Meeting Dates for 2024-2025*
  - g. *Consideration of whether responses are required to recent District Council consultations on:*
    - i) *Draft Scrap Metal Policy 2024-2029*
    - ii) *Draft Sexual Entertainment Policy 2024-2029*
  - h. *Policy Reviews*
    - i) *Freedom of Information Policy & Charges*
    - ii) *Equality & Diversity*
    - iii) *Communication Policy*
    - iv) *General Privacy Policy*
    - v) *Privacy Policy for Staff, Councillors & Role Holders*

## 11. Finance:

- a. To review the Financial Statement for the month, as supplied by the Clerk
- b. To accept NJC recommended pay settlement, including backdating pay claim to 1<sup>st</sup> April 2023
- c. To consider applications for funding:
  - i) Reconsideration of application for funding from Suffolk Accident Rescue Service (deferred from November meeting)
  - ii) To consider request from Citizen's Advice Mid Suffolk for a contribution towards their work
  - iii) To consider request from Headway Suffolk for a contribution towards their work
  - iv) To consider request from Lighthouse Women's Aid for a contribution towards their work.
- d. To review and reconfirm for the forthcoming year the Direct Debit & Standing Order instructions on the Parish Council bank account.
- e. To Set Budget for 2024-2025
- f. To Agree Precept for 2024-2025
- g. To agree payments as detailed on Payment Schedule
- h. To confirm changes to Bank Mandate as agreed at November meeting and sign off.

## 12. Urgent Matters to be brought to the attention of the Council

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and **to raise items for future agendas**. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

- a. Postbox in Framsdon

## 13. Any Parish Council Confidential Matters

Should there be any matters to be discussed of a confidential nature, members of the public or press will be asked to leave the meeting. Councillors are respectfully reminded that this is **only for matters which have been previously notified to the Clerk and circulated to Council with due time for proper for consideration**. Should it become apparent during discussion that an item on the current agenda may be considered sensitive and should not be discussed in open forum they may be deferred to this section, however, this should **not** be used as an opportunity for decision making without public scrutiny.

Sarah Clare, Parish Clerk

05/01/2024